

**Annual Chincoteague Island Blueberry Festival
Exhibitor Information**

Dear Exhibitor:

Congratulations!! You have been accepted into the Chincoteague Blueberry Festival! We thank you for your participation.

Location: The Chincoteague Center
6155 Community Drive
Chincoteague Island, VA 23336
757-336-0614

Directions: From Bridge, stay on Maddox Blvd. Make left at Deep Hole Road. Make left at Community Drive.

Set Up Times: Wednesday: 9:30 am – 4:30 pm
Thursday: 7:00 am – 8:30 pm

Show Times: Thursday, Friday, & Saturday – 9:00 am – 4:30 pm

Town Business License Form Included

Fee Due 1 Week before the festival

Credit Cards Not Accepted by Phone

NO EARLY BREAKDOWNS

All vehicles must remain in the exhibitor's parking lot at Chincoteague Elementary School until 4:30 pm

Breakdown Time: Saturday – 4:30 pm – 7:00 pm

NO EARLY BREAKDOWNS

Accommodations: We are recommending the Atlantic Shoals on 6273 Maddox Blvd – 757-336-6565 Please ask for the Special Discount for Blueberry Festival Exhibitors and make reservations NOW! For a list of other fine accommodations on Chincoteague Island, call the Chincoteague Chamber of Commerce at 757-336-6161.

Food Vendors: All food vendors **MUST** contact the Town Office at 757-336-6519 **AND** the Health Department at 757-787-5880. **This is your responsibility.**

REMINDERS:

- **General Info:** Contact the Chincoteague Chamber of Commerce at 757-336-6161
- **Parking:** There is an exhibitor parking area at CES. You **MUST** use it. This year you will see the need for customer parking. Please make space for the customers and park at CES as required.
- **Sales Tax:** The responsibility for collection and payment of sales tax rests with the exhibitor. We will try to have the temporary VA sales tax forms at the show.
- **Tape:** Absolutely **NO** duct tape or packing tape. Use only blue painters tape.
- **Glue Guns:** Be very careful with glue guns. Damage to the tables will result in purchasing the table.
- **Electric:** If you ordered inside electric, please bring 25-foot extension cords.
- **Outside vendors:** Please bring a good quality canopy or E-Z Up, weights, stakes, etc. in case of wind and/or rain No tables or chairs for outside vendors – that is your responsibility
- **Late Arrivals OR Not Coming:** Please call 757-894-2334 Sam (after 12pm) OR text 757-710-1265 Jennifer
- **Security:** **PLEASE NOTE:** The organizers of the show do everything in their power to promote the safety of exhibitors and patrons alike. However, the ultimate responsibility for exhibitor merchandise and display rests with the exhibitor.
- **Smiling:** It's contagious and we encourage it!!
- **Facebook & Twitter:** Please use your social media to help promote the Chincoteague Blueberry Festival.

www.ChincoteagueBlueberryFestival.com